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To: [Carlos Gonzalez](#); [Carlos Gonzalez](#); [Doug Fletcher](#); [Doug Fletcher](#); [E. F. Murphy](#); [E. F. "Skip" Murphy](#); [Michael Sloan](#); [Michael Sloan](#); [Virginia Adams](#); [Virginia Adams](#)
Subject: CRCEA Technology Steering Committee Report May 3 2022
Date: Tuesday, May 3, 2022 10:29:21 AM
Importance: High

Below is the Technology Steering Committee Report for May 3, 2022.

- There have been no requests from the CRCEA EC to provide additional training.
- I provided additional help to RESCO to complete setup of their new website.
- It appears that most of the Associations are not interested at this time to moving forward with any of the EC and Tech Committee's recommendations for technology changes.
- I am attending the Spring 2022 Conference.
- I hosted the Technology Committee Break Out Session at the Conference. We had about 7 people attend. Several discussions covering topics such as:
 - A quick review of how the CRCEA EC has implemented Microsoft's Business 365 subscription plan and how the various apps available are being used.
 - Discussed how important it is to get "buy in" from top management group and their support.
 - Opinions of Wild Apricot for website hosting and membership management. For current information on Wild Apricot go to: <https://www.wildapricot.com/>. Several Associations are now using Wild Apricot and all said their experiences have been positive. Examples of membership management database and how easy it was to import from a current Excel spreadsheet for a database file. Examples of how their Events section and news sections worked.
 - Question about finding a volunteer to be your webmaster. Some recruitment suggestions offered. Some discussion about hiring a person and/or giving that responsibility to a current employee.
 - Discussion about keeping a website current. Many examples were given by those who attended. Those Associations without a paid staff are struggling the most.
 - Discussion – How do you keep your members informed of current/up to date and upcoming news and events on your website?
 - Chuck Brown from RESDC: Here is our web page: <https://www.resdc.net/news-events/>
 - Gene Pennington from MCARE: We use the "home page" which features our blog and upcoming events. <https://www.mcareinfo.org/> They

automatically update whenever the blog has a new message/post or a new event is added (shows the next upcoming event).

As a reminder, the CRCEA EC needs to finish making decisions about use, permissions, sharing and distribution of folders/files. NOTE: A couple of the decisions have been made but other decisions have not been made and/or fully implemented. As requested I sent the list below to the EC on March 13, 2022.

- Note: The folders and files for several portions of CRCEA have been operational for some time now. I have placed copies of EC Agendas and Minutes in the appropriate folder when I've received them. The same is true for newsletters and other CRCEA material I've received. They are available to any member of the EC on CRCEA's OneDrive. These are also shareable in a number of ways. The files/folders include:
 - Committees
 - Conference
 - 2020
 - 2021
 - 2022
 - Technology
 - 2019 - 2022
 - Executive Committee
 - Agendas
 - 2020
 - 2021
 - 2022
 - Financial
 - 2020
 - 2021
 - 2022
 - Minutes
 - Folders for 2018 - 2022
 - Newsletters
 - Folders for 2018 - 2022
 - Organization
 - Bylaws

There are several pieces of the Team App that are not utilized at this time and my recommendation is the EC starts using them soon. I understand the ED does not wish to use Team for virtual meetings but there are several other pieces that can be of help to both the EC and to any association that may want to use them.

Gene Pennington
CRCEA Technology Steering Committee Chair
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